

Draft Memorandum of Agreement between Herefordshire Council and the Environment Agency for the Natural Flood Management Project

This memorandum is to be read in conjunction with the Flood and Coastal Risk Management (FCRM)7 form for the River Wye and Lugg Natural Flood Management Project ('the project') and to accompany the project's grant offer letter.

Parties to the agreement

- Herefordshire Council; and
- Environment Agency.

Period of agreement

- xxx March 2018 and cease on 31 March 2021.

Value of project

- £750,000.

Scope of the project

Its initial focus will be around bringing Natural Flood Management (NFM) into key FCRM schemes as well as working in seven priority sub-catchments (for which we hold strong data sets) which experience both local flooding and water quality issues. These sub-catchments are:

- Cheaton / Cogwell / Ridgemoor Brook system (above Leominster and Frome);
- Tedstone Brook (above Bromyard);
- Dulas Brook (above Ewyas Harold);
- Pentoloe Brook (above Mordiford);
- The Red, Norton and Twyford Brook system (above Rotherwas, Hereford);
- The Bodenham and Millcroft Brooks (above Bodenham); and
- Brimfield Brook (above Brimfield and Orleton).

Spend

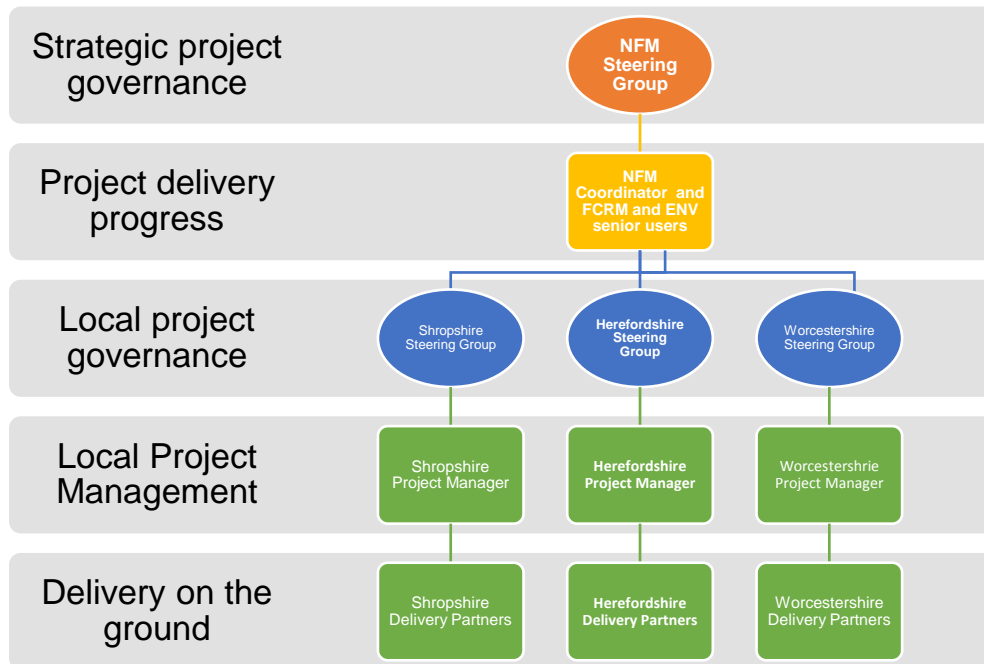
- Will be according to the spend profile set out in the FCRM7 agreement and in accordance with Herefordshire Council procurement rules; and
- Additional funding may be secured for the project by any of the project partners in cash or in kind, and will be recorded by the NFM Project Officer, including successful grant applications.

NFM Project Officer

- The project budget will fully fund the costs of a dedicated NFM Project Officer (1 April 2018 – 31 March 2021). The funding for this will be secured from the project budget and will cover the on-costs and (if required) the redundancy costs for the project officer;
- Herefordshire Council will fund in kind line management and other overheads such as HR and Finance support;
- Herefordshire Council will be responsible for the recruitment and management of the NFM Project Officer according to the standard terms and conditions of the organisation; and
- Direct line management for the NFM Project Officer will be provided through Herefordshire Council's Directorate Services Team Leader.

Project Management

- The NFM Project Officer (based within Herefordshire Council) will be appointed to oversee on the ground delivery and evidence gathering for each of the projects in Herefordshire. This shared management approach will reduce project costs and project risks allowing more money to be spent on NFM features while facilitating networking and sharing of experience and resources across the West Midlands. The projects will also work together to identify any cross linking opportunities to improve ecology, geomorphology, heritage, landscape and amenity in the West Midlands Area.



Claims

Will be made twice a year by Herefordshire Council to the Environment Agency, supported by the necessary payroll and capital invoice evidence.

Sign-off

Herefordshire Council

Name: _____

Signature: _____

Date: _____

Environment Agency

Name: _____

Signature: _____

Date: _____